

Susan O'Dell, PhD

Cancellation Policy

(Please sign this form and email to susan@susanodellphd.com)

This office has a policy of charging the full amount of your session for missing or canceling an appointment with less than 24 hours-notice. For those persons who are using insurance, please understand that you will be billed and responsible for paying the full amount of your session. I cannot bill your insurance company for missed appointments.

All cancellations must be done through Dr. O'Dell directly by calling/texting 773-405-4637.

Thank you for your attention to this important matter.

If you have questions, or need clarification regarding this policy, please don't hesitate to ask Dr. O'Dell before signing.

Client Name (print) _____

Signature

Date

